

APPENDIX A: OUTLINE FOR TENURE-TRACK FACULTY JOB DESCRIPTION

General Responsibilities of the Position. Plan and implement research and/or extension programs that help to accomplish the mission of the LSU AgCenter through mission-based research and educational programs. This section should list the areas of research and/or extension activity expected of this position and the general goals to be accomplished. This should include broad statements such as: "develop a creative, productive, and comprehensive research program that applies plant breeding technologies"; "coordinate the development and promotion of the statewide extension education program for turf grass / ornamental weed control."

Specific Responsibilities of the Position. This section should describe specific activities and objectives that are expected of the position. It should have a broad statement on the expected documentation for reporting of accomplishments including annual reports, refereed publications, educational materials, and other venues for dissemination of research and extension accomplishments that will be prepared by the faculty member. The job description should include participation in activities that promote fulfillment of the LSU AgCenter overall mission, including professional development and self-improvement opportunities, and planning and committee assignments.

Research (%): This section should describe objectives of the research program. It should list CRIS and state projects that have been approved by the LSU AgCenter administration. This section should include specific research objectives and expected accomplishments. It should include expectations for extramural funding, publications, and development of intellectual property when appropriate.

Extension (%): This section should detail educational and technology transfer programs and how they will be designed and implemented to maximize clientele involvement, field demonstrations, presentations, publications, and external funding activities expected as part of outreach activities.

Teaching (%): Undergraduate and Graduate. Include a list of specific courses and labs that will be taught and other formal teaching activities.

The expected percentage of time devoted to each of the three activities should be based on job expectations. In the case of teaching, the time allocated for teaching should be based on the courses taught and other formal teaching activities. It should not be determined solely by the proportion of salary paid by the LSU and A&M campus. Differences between job expectations and salary breakdown may be addressed by the appropriate Dean and appropriate Director.

Service. A general statement on service activities to clientele, the LSU AgCenter, the University, the Community, and the Profession that is expected of all LSU AgCenter faculty.

